

## CADELL PRIMARY SCHOOL

### Code of Behaviour

Information for Staff, Parents and Students  
based on  
DECED SCHOOL DISCIPLINE POLICY  
and  
PROCEDURES

#### CODES OF PRACTICES - STUDENTS

The code of conduct is based upon the following principles:

- All students have the right to feel safe
- All students have the right to learn/work and play without interference
- All students should be encouraged to be polite, courteous and well mannered
- All students will be encouraged to show pride in their school/work
- Teachers should expect to be able to teach in an atmosphere of order and cooperation

At Cadell Primary School it is expected that students will:

- Show courtesy, politeness and cooperation
- Manage conflict with fair, non-violent solutions
- Operate within the law
- Maintain a harassment/bullying free environment
- Refrain from dangerous or violent behaviour
- Use established **grievance procedures** and ask for help if unsure about the acceptability of a particular action at the time of the event.
  - a) Resolve the issue by yourself through discussion

- b) Get help with mediation from a school leader or adult
- c) Make a formal written complaint (may be scribed) which a staff member will action and sign

#### STAFF, PARENTS AND COMMUNITY CODE OF PRACTICE

Cadell Primary School values its relationships with families and its local community through:

- Parent/carers will support the school in its efforts to maintain a productive teaching and learning environment
- Principal and staff implement the code of practice fairly, reasonably and consistently.

#### RESPONSIBILITIES

Everyone has the responsibility to promote success orientated behaviour, reinforcing our values:-

- \* **PERSISTENCE**
- \* **RESPECT**
- \* **RESPONSIBILITY**
- \* **TOLERANCE**

#### ALL STUDENTS ARE ABLE TO BE SUCCESSFUL

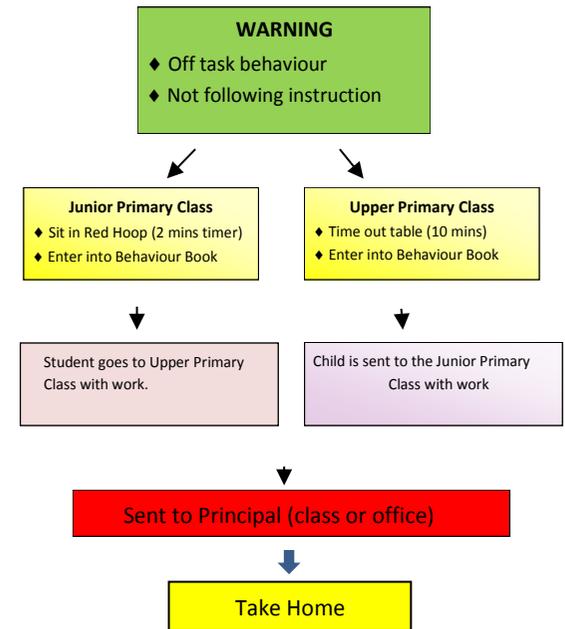
We are a success-oriented school. We believe in promoting, recognising and rewarding achievements and efforts of all our students.

Some of the ways we recognise success are:-

- Student Achievement certificates
- praise
- presentations
- Assemblies/class meetings
- School Concert
- School Newsletter
- Morgan Matters & River News
- school website

#### BEHAVIOUR FLOWCHART

##### Minor Behaviour Process



#### MINOR INFRINGEMENTS

- Disrespectful of others -Impolite manners and Niggling.
- Disrespectful of property - Littering, using other people's property without their permission, and not using school equipment appropriately.
- Disrupting teaching and learning making silly noises, not listening, not following instructions, and not keeping on task.
- Unsafe behaviours - Running inside and rough play

## CONSEQUENCES FOR MINOR INFRINGEMENTS

Step 1 - A reminder of the rule

Step 2 - A warning

Step 3 - Be asked to sit out and talk about the incident and apologise if relevant. Behaviour book entry

Step 4 - Sent to buddy class to work for short time ~ 10 minutes. Behaviour book entry

Step 5 - After 3 entries in behaviour book within a fortnight, a reflection sheet will be completed play breaks.

Where appropriate a meeting will be held with parents/carers and student to develop a behaviour plan.

## SERIOUS INFRINGEMENTS

- Disrespectful of others - intentional swearing, harassment, bullying, intentional violence and consistent defiance.
- Disrespectful of property – intentional vandalism of property, and stealing.
- Continuous disruptive behaviour
- Unsafe behaviour - Dangerous play, purposeful injury and leaving without permission.

## RANGE OF RESPONSES AS CONSEQUENCES FOR SERIOUS INFRINGEMENTS

The range of consequences may include:

- Sit Out
- Buddy class
- Take home/Internal suspension – entered on EDSAS
- Involvement of Support Services personnel

- Suspension or Exclusion as set out by DECD policy

## TIME OUT- INTERNAL SUSPENSION

- Time Out, Student excluded from the class group for at least half a day.
- Parent/Caregiver notified.
- Student to complete Reflection Sheet and set tasks.

## TAKE HOME - THIS MAY BE USED IN AN EMERGENCY SITUATION TO ENSURE THE SAFETY AND WELL BEING OF ALL.

Where there is continued inappropriate behaviour, and previous strategies have not improved the class teacher, in conjunction with the Principal may place the student on 'Take Home'. Parents/Carers or emergency contacts will be phoned to collect the student from the school. The assistance of Support Services personnel will be sought. The student returns to school **only** after a re-entry meeting with Parent/Caregiver, Principal, Teacher and Student.

## SUSPENSION

If a student continues to be non-compliant or acts illegally - a suspension of between 1-5 days is invoked. A suspension form is issued, and parents/carers are contacted to collect the student from the school. The student returns to school **only** after a meeting with Parent/Carer, Principal, Teacher, Student and Support Services Personnel to develop a negotiated Behaviour Plan.

## EXCLUSION

The procedures for exclusion will be in accordance with DECD policy – 'Procedure for Suspension, exclusion and Expulsion of Students from Attendance at School'. (Available on DECD and school websites).

## PLEASE NOTE:

This Code of Behaviour has been negotiated with students, staff and parents of the Cadell Primary School and fits into the framework of the DECD School Discipline Policy.

Parents/carers are to sign acknowledgment of school's behaviour code as part of the enrolment procedure.

**Angela Langley**  
CHAIRPERSON  
SCHOOL GOVERNING COUNCIL

**John Sutton**  
PRINCIPAL

Dated: February 2018