CADELL PRIMARY SCHOOL

Code of Behaviour
Information for Parents and Students on SCHOOL DISCIPLINE POLICY and PROCEDURES

CODES OF PRACTICES - STUDENTS

The code of conduct is based upon the following principles:

# All children have the right to feel safe
# All children have the right to work and play without interference
# All children should be encouraged to be polite, courteous and well mannered
# All children will be encouraged to exhibit pride in their school
# Teachers should expect to be able to teach in an atmosphere of order and cooperation

At Cadell Primary School it is expected that students will:

# Show courtesy and politeness
# Cooperate with staff and each other
# Follow the reasonable requests of adults in the school promptly
# Manage conflict when it occurs in ways that seek fair, non-violent solutions
# Operate within the law
# Use established grievance procedures
# Maintain the school as a harassment free environment
# Refrain from dangerous or violent behaviour
# Ask for assistance if unsure about the acceptability of a particular action or procedure.

STAFF, PARENTS AND COMMUNITY CODE OF PRACTICE

Cadell Primary School values the development of partnerships style relationships between the school and its local community. These interactions will be guided by the following principles:

# Parent/caregivers have an obligation to support the school in its efforts to maintain a productive teaching and learning environment
# Principal and staff have an obligation to implement the code of practice fairly, reasonably and consistently.

RESPONSIBILITIES

Everyone has the responsibility to ensure that the rights of all individuals are observed at all times.
In developing our Code of Behaviour in line with the promotion of success orientated behaviour we believe in reinforcing the following values:-

* Friendliness  * Cooperation
* Doing your best  * Respect
* Honesty & Trustworthiness

ALL CHILDREN ARE ABLE TO ACHIEVE SUCCESS

We are a success-oriented school. We believe in promoting, recognising and rewarding the successful achievement of all our students.
Some of the ways in which we recognise this success are:-

* to award Student Achievement certificates
* through praise
* through presentations
* through Assemblies
* through class meetings
* through School Newsletter
* through Morgan Matters & River News for achievements

CLASS AND YARD BEHAVIOUR EXPECTATIONS

At Cadell Primary School it is expected students will:

Value themselves and their attributes
Respect other people
Respect property
Maximise their own and others learning
Be safe and ensure the safety of others.

MINOR INFRINGEMENTS

- Respect for Other people: Examples of minor infringements are;
  Impolite manners
  Niggling
  Put downs
- Respect for Property. Examples of minor infringements are;
  Littering
  Using other people’s property without their permission
- Using school equipment properly
- Learning: Examples of minor infringements are;
  Disruptive behaviour – making silly noises, not listening, not following instructions
  Not keeping on task
- Safety: Examples of minor infringements are;
  Running around corners/on concrete/inside buildings
  Rough play – causing accidental hurting of another student
  Climbing fences/trees
  Not sitting on chairs properly
  Throwing things
  Leaving the school yard/out-of-bounds areas

CONSEQUENCES FOR MINOR INFRINGEMENTS

Step 1 A child is reminded of the rule
Step 2 - given a warning
  * asked to talk about the incident/apology if relevant
  * practise the appropriate behaviour
  * spend a short time reflecting on the behaviour
Step 3 - be asked to go somewhere else and play/work (sit out) – Parent/caregiver informed.
SERIOUS INFRINGEMENTS

- Respect for Other People: Examples of serious infringements are:
  - Lying/Answering back
  - Intentional Swearing
  - Harassment/Bullying/Teasing
  - Fighting/Hitting other people
  - Speaking inappropriately to adults
  - Not following all reasonable requests of adults in the school promptly
- Respect for Property: Examples of serious infringements are:
  - Vandalism of others’, own and school property
  - Stealing
- Learning: Examples of serious infringements are:
  - Continuous disruptive behaviour
  - Refusal to do set tasks
- Safety: Examples of serious infringements are:
  - Dangerous play – throwing sticks, rocks, tackling and purposeful injury e.g. hurting of another student
  - Going out of school boundary without teacher’s permission

These are explained below:

LEVEL 1 (TIME OUT)

*Time Out, Student excluded from the class group for an extended period of time.
*Parent/Caregiver notified.
*Student to complete Behaviour Plan/Reflection Sheet.

LEVEL 2 (TAKE HOME/Reflecting on Behaviour Internal Suspension) – THIS WILL BE USED IN AN EMERGENCY SITUATION TO ENSURE THE SAFETY AND WELL BEING OF ALL.

Where there is continued inappropriate behaviour, and previous strategies have not improved the behaviour, the class teacher, in conjunction with the Principal shall place the child on “Take Home”. Parents/Caregivers or emergency contacts will be telephoned to collect their child from the school. The support of Regional Services Personnel will be sought. Student returns to school only after a meeting with Parent/Caregiver, Principal, Teacher and Student (re-entry interview).

* Level 2 (Take Home) / Level 3 Suspension:
parents/caregivers are telephoned to come and take child home. Parents must arrange an interview with the class teacher and Principal before the child will be permitted back into the school and the Regional Services Officer has been notified.

LEVEL 3 (SUSPENSION)

A child continues to be non-compliant - a suspension of between 1-5 days is invoked. The student will be issued with a suspension form, parents / caregivers telephoned to collect child from the school. Student returns to school only after a meeting with Parent/Caregiver, Principal, Teacher, Student and Regional Services Officer to develop a negotiated partnership support plan.

Suspension: The Principal believes on reasonable grounds that he/she has acted in a manner that:
- Threatens the safety and well being of members of the school community.
- Threatens the good order of the school by persistently refusing to accept the school’s Behaviour Code.
- All inappropriate behaviours are documented by school staff members.

LEVEL 4 (EXCLUSION)

Exclusion - will only be used if the Principal believes the student's inappropriate behaviour is severe enough or frequent enough for a stronger response to be used. A student may be excluded for between four and ten weeks or the remainder of the term. An Inclusion Plan is developed with support of the Regional Services Officer. Student returns to school only after a meeting with Parent/Caregiver, Principal, Teacher, Student and Regional Services Officer and where the negotiated goals / targets have been met.

PLEASE NOTE:

* In the case of sudden and extreme violence, the child will be placed on immediate Level 2 (Take Home.)

This Code of Behaviour has been negotiated and agreed upon, between students, staff and parents of the Cadell Primary School and fits into the framework of the DECS School Discipline Policy. Parents/caregivers are to sign acknowledgment of school’s behaviour code as part of the enrolment procedure.

Review Date: February 2011